# 16-19 BURSARY FUND

2025 - 2026

Students living in a household with an annual income of £30,000 or less may be eligible for financial assistance from the 16-19
Bursary Fund. This is in place to help with the essential costs associated with participating in their college course

#### **BURSARY USES**

**TRAVEL** 

**RESOURCES** 

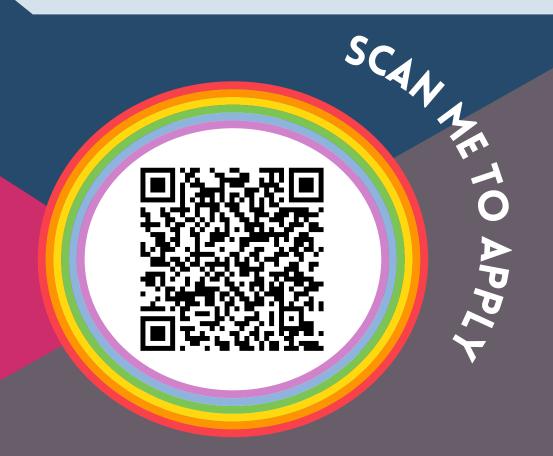
COMPULSORY EDUCATIONAL VISITS

ACTIVITIES RELATED TO
PROGRESSION
(UCAS, Careers, University Open
Days etc)

#### **CONTACT US**

If you need any additional information, support or help with completing the application form, please contact the 16-19 Bursary Fund Administrator.





# HOW TO APPLY

Applications opened 3 July 2025.
All applications will need to be made via our 16-19 Bursary Portal which can be accessed from our college website. Please scan the above QR code for more information.

The award of financial support from the fund will be based on an assessment of the financial support a student requires for participation in their course, alongside a household income assessment. Therefore, we will require evidence of all household income to be provided along with the completed online application form (details of the evidence documents required are included on the online application form and will need to be submitted via the portal).

Please make sure that you read our guidance notes, also available on our website, before making an application.

# FREE MEALS

Students may be eligible for free meals at college if they or their parents/guardians are in receipt of one or more of the listed benefits.



#### **APPLICATIONS OPEN 3 JULY 2025**

Entitlement to free meals will be assessed as part of the Bursary Fund application. Evidence of receipt of one or more of the below benefits will be required.



## QUALIFYING BENEFITS

- Universal Credit (provided you have an annual net earned income of no more than £7,400)
- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance (ESA)
- Support under part VI of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross income\* of no more than £16,190 as assessed by HMRC)
- Working Tax Credit run-on, paid for 4 weeks after you stop qualifying for Working Tax
   Credit

\*Gross income refers to the total pay prior to deductions (such as tax and NI) being taken. Net earned income refers to the total payment received once deductions (such as tax and NI) have been deducted.

### HOW CAN I APPLY?

If you believe you meet the eligibility criteria to receive free meals, please complete our 16 -19 Bursary Fund application form via our online portal. Additional guidance can also be accessed via our website.

